

# MILCOMBE PARISH COUNCIL

TUESDAY 5 SEPTEMBER 2023

Clerk & Responsible Financial Officer  
Theresa Goss  
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25 August 2023

Dear Councillor,

The meeting of the Parish Council will be held on **Tuesday 5 September 2023 at 8.00pm** at the Village Hall, Main Road, Milcombe to transact the business set out in the Agenda below and you are summoned to attend.

District Councillors Andrew McHugh, Eddie Reeves and Bryn Williams and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome** – To welcome the Councillors and the public to the meeting.  
**8:00pm – 8:05pm**
2. **Apologies for absence** - To receive any apologies for absence from the meeting.  
**8:00pm – 8:05pm**
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.  
  
**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**  
**8:05pm – 8:10pm**
4. **Minutes** - To approve the minutes of the meeting held on 4 July 2023. **(Attached)**  
**8:10pm – 8:15pm**
5. **Matters Arising** - To discuss any issues arising from the minutes 4 July 2023.  
**8:15pm – 8:20pm**
6. **Chairman's Announcements**
  - Weed killing in the village**8:20pm – 8:25pm**
7. **Open Forum** – Members of the public are invited to raise any items which concern the Parish.  
**(Maximum of ten minutes in total for this item) 8:25pm – 8:35pm**
8. **23/02024/F** – To discuss a planning application on OS Parcel 2922 Adjoining and South of Road to Hook Norton Rickfield Farm, Station Road, Milcombe for the erection of 2 x proposed polytunnels and

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retention of existing hardstanding and bunds (part retrospective). The applicant has also been invited to attend the meeting.

**8:35pm – 8:55pm**

9. **Reports from County and District Councillors** - To receive reports from the Milcombe County Councillor and District Councillors.

**8:55pm – 9:00pm**

10. **Village Matters**

- i) Village Hall – To receive an update from Parish Councillor Nigel Davis, the Parish Council's representative on the Village Hall Committee.
- ii) Play Area – To discuss any matters relating to the play area, including the repairs to the gate.
- iii) Asset of Community Value – To receive an update on the application to Cherwell District Council to register the Horse and Groom PH as an Asset of Community Value.
- iv) 20mph Speed Restrictions – To receive an update on the 20mph speed restrictions in Milcombe.
- v) Bollards on Main Road – To receive an update following a meeting with the County Council on 11 May 2023.
- vi) New Road Trees – To discuss the issues with trees in New Road.

**9:00pm – 9:30pm**

11. **Planning**

- i) Planning Applications - To note the planning applications which have been considered by the Parish Council since the last meeting. **(To follow)**
- ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(To follow)**
- iii) Neighbourhood Plan – To receive an update from Parish Councillors Nigel Davis and Chris Hill on a Neighbourhood Plan for Milcombe.
- iv) Patient Participation Group – To receive a report on the outcomes of the meeting attended by the Chairman and Councillor Tracy Scott regarding the impact of planning applications in Milcombe.

**9:30pm – 9:45pm**

12. **Parish Council Matters**

- i) Vacancies – To consider any applications for co-option onto the Parish Council.

**9:45pm – 9:50pm**

13. **Finance**

- i) Accounts for Payment, Income, Bank Reconciliation and Uncashed Payments – To approve the accounts for payment and note the income, bank reconciliation and uncashed payments. **(To follow)**
- ii) Budget Monitoring – To note the budget monitoring report for 2023-2024. **(To follow)**

**9:50pm – 10:00pm**

14. **Correspondence** - Items of correspondence will be circulated to members.

**10:00pm – 10:05pm**

15. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission

to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 16 on the grounds that it could involve the likely disclosure of private and confidential information.

**10:05pm**

16. **CCTV for the Play Area** – To consider quotes for the installation of CCTV at the play area, to address the issues of vandalism.

**10:05pm – 10:15pm**

17. **Meeting Dates** - Future meeting dates for Milcombe Parish Council are stated below. They will commence at 8.00pm at the Village Hall, Milcombe:

- Tuesday 7 November 2023

**10:15pm**

18. **Items for the Next Agenda**

**10:15pm**